



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

INFORMATIONAL LETTER NO.1573-MC

DATE: November 17, 2015

TO: All Iowa Medicaid Providers Excluding Individual Consumer Directed Attendant Care (CDAC) Providers

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: Iowa Medicaid Universal Provider Enrollment Application

EFFECTIVE: Immediately

On January 1, 2016, most Iowa Medicaid members will be enrolled in the IA Health Link managed care program. At that time most claims for Medicaid covered services, dated January 1, 2016, and after, will be paid by managed care organizations (MCOs). Services for individuals not enrolled in a MCO will be paid by the IME. Providers may contract with as many of the four selected MCOs as they wish, however, to maintain continuity of care for members, all providers wishing to participate with an MCO must first be enrolled with the IME.

To streamline the enrollment process the IME has further updated the Iowa Medicaid Provider Application, [470-0254](#)¹, now called the Iowa Medicaid Universal Provider Enrollment Application to include information for both the IME and the MCOs. This application will be shared with any of the MCOs the provider selects on the application, and will allow for enrollment with multiple MCOs simultaneously.

Providers that are already enrolled with the IME do not need to enroll with IME again. If you are not sure if you are enrolled with the IME, please use the [Provider Search](#)² function found on the DHS website to confirm your active status or contact the IME Provider Enrollment Unit at the number listed below. Providers must be enrolled with Iowa Medicaid if they wish to serve members through the managed care organizations.

It is important to note that during the Medicaid Managed Care transition all providers currently enrolled with the IME will have a “deemed enrollment” with each MCO, meaning they are provisionally considered credentialed with each MCO to allow for member access to care.

The MCOs have been provided with the existing IME provider master file and may accept this information as deemed enrollment during the network transition period.

¹ https://dhs.iowa.gov/sites/default/files/470-0254_6.pdf

² <http://dhs.iowa.gov/ime/members/find-a-provider>

The Iowa Medicaid Universal Provider Enrollment Application with the revision date of November 2015 is the only version of the provider application that will be accepted by the IME after **November 30, 2015**.

Providers already enrolled with the IME on or prior to November 30, 2015, will need to contact each MCO they wish to contract with.

If you have any questions, please contact the IME Provider Enrollment Unit at 1-800-338-7909, option 2 or by email at imeproviderenrollment@dhs.state.ia.us.